

Harbor House, Inc. is accepting resumes for a Recovery Coach position. A Bachelor's degree in Psychology, Social Work or related field is preferred. Those with experience in behavioral health and knowledge of recovery are encouraged to apply. Experience in substance abuse treatment may be substituted for education.

The person in this position will be responsible for individual and group sessions, intakes, service notes, master treatment plans, aftercare plans, transition plans and discharge summaries. If applying for a Recovery Coach position in an outpatient clinic, this person will also be responsible for admissions. Knowledge of electronic health records, confidentiality and HIPAA is preferred.

Some case management will be the responsibility of this position. This may include coordinating appointments with outside agencies, transportation (if position is in an outpatient clinic) and assistance in identifying client values and barriers to recovery.

The ideal applicant will be either registered as a Counselor in Training (CIT) or already certified as an Alcohol and Drug Counselor (ADC) with the Arkansas Substance Abuse Certification Board (ASACB). Knowledge of Acceptance and Commitment Therapy (ACT) and Motivational Interviewing is preferred. Solid organizational, time management and communication skills are necessary.

This is a salaried position with a substantial benefit package including 100% of employee health and vision insurance paid by HHI; paid vacation and sick leave, as well as ten paid holidays. There is access dental insurance, life insurance and a 401K plan.

A resume and contact information for three professional references may be sent to:

**LBODIN@RECOVERYHHI.ORG**